

SUNRISE PLACE HOMEOWNERS ASSOCIATION

MEETING MINUTES

Minutes of: Monthly Meeting

Date of Meeting: Thursday, June 21, 2018

Time of Meeting: 1900

Place of Meeting: 3506 81st Circle

I. ROLL CALL:

Lisa Packard (Vice President), April Delaney (Secretary), Marge Swearer (Treasurer), Ron Bremner (Resident), Karen Thompson (Resident), Kristian Thompson (Resident), Nate Swearer (Resident), Shawn Parks (Resident), Kris Nowicki (Resident), Cindy Nickel (Resident), Michelle Gorham (Resident), Sandra Christl (Resident).

Guest Speaker: Eric Lambert of Clark County's Canine's for Clean Water. Gave a presentation on what neighborhoods need to know. "Only rain down the drain." Pick up after dogs, be mindful of fertilizers, where you wash your cars and what you are washing your car with, oil leaks on cars, etc. Signs are posted now throughout the neighborhood and on resident lawns: "Please scoop your poop".

Resources: www.clark.wa.gov/cleanwater www.stormwaterpartners.com
www.cleanwaterdogs.com www.clarkgreenneighbors.org www.extension.wsu.edu/clark

Meeting called to order at 1925 by Lisa Packard.

II. APPROVAL OF MINUTES:

Lisa Packard moved to approve the minutes for last meeting. Second by Marge Swearer.

III. REPORTS OF OFFICERS:

Financial Report - Operating income through March for 2018 ended with a net surplus of \$4,095.57. Expenses so far are normal, expected and within limits. We are on pace for a year end surplus of \$9,829.37. Total balance for Umpqua Bank accounts at the end of March stood at \$23,507.10, \$9,542.63 operating and \$13,964.47 reserve. Receivables are up slightly, likely due to uncertainty surrounding new assessment rates. As of May 31, 2018 net accounts receivable stood at \$1,100.62 but with only \$309.21 overdue. Only one resident has an account that is severely overdue and was sent notice. A final demand for payment will be sent if there is no activity on the account before next invoice.

IV. NEW BUSINESS:

- a) **Increase of Dues** - The Proposed Budget Plan passed with 32 in favor (66%). Assessment rates will be adjusted for the next invoice going out on July 1st, 2018.

- b) **New Look to Invoices** - Additions have been made to the invoices to include actual property being assessed and reserve assessment.
- c) **Moss Removal and Gutter Cleaning** - The Board will start searching for companies and requesting bids within the next couple of months so the process can start as soon as possible and we can plan for timing.
- d) **Dog Bag Stations** - The Board is inquiring into the possibility of adding dog bag stations to post in the neighborhood so residents, owners and guests of the neighborhood can pick up their dog's waste.

V. OLD BUSINESS:

- a) **Landscape** - Frontier Landscaping has started maintenance again near the mailboxes. The Board will be speaking to them about weed and feed for the lawns as some residents have seen an increased amount of weeds and clover growing.
 - Pruning for trees in the front of houses, above 10ft is the responsibility of the homeowner. Below 10ft is the responsibility of the landscaping company. They will be contacted in reference to this as well. Homeowners and residents are responsible for any trees and plants in the back yards.
 - We did receive one email complaint about a dead plant/bush from a resident. But, when asked to identify the plant, no reply was received.
- b) **Parking** - No parking on sidewalks and lawns. Cars on sidewalks will be given written notice. Notation of date/time/vehicle will be noted. Escalation of efforts up to and including calling tow companies will be considered for multiple violations.
- c) **Concerns from Residents** - Again, the Board will be contacting the residents at 3604 NE 81st Circle in reference to the noise complaints that have been received. This, as well as other potential Code violations will be discussed and asked to be stopped. Roger Nowicki, President, contacted the residents in April 2018 and gave a verbal warning. Written notice will follow.
 - There may be an illegal rental at 3514 NE 81st Circle. The Board will be investigating.
 - Report of an aggressive dog at 8022 NE 35th Avenue. Another dog was bit by the dog. Please be cautious and keep pets secure.

**Note - residents with any comments or complaints are encouraged to write formal emails to the HOA Sunrise Place email address: sunriseplacehoa@gmail.com.*

Marge Swearer moved to close the meeting at 2013. Ron Bremner second.

The next HOA meeting will take place on August 23rd 2018 at 1900 at 3506 NE 81st Circle. All residents are encouraged to attend. We will be having meetings every other month for the summer schedule, (subject to change depending on need).

Secretary April Delaney
7/21/18