

SUNRISE PLACE HOMEOWNERS ASSOCIATION
MINUTES OF THE MONTHLY MEETING

Date of Meeting: February 20, 2020
Place of Meeting: 8017 NE 35th Avenue
Start Time: 7:01 p.m.
End Time: 8:05 p.m.

Board Attendees: April Delaney, Nate Swearer, Michelle Gorham and Joanie Taylor

Homeowner Attendees: None

FINANCIALS:

- Operating Income ended with a surplus of \$2,924.00.
- Surplus target for 2020, to cover long term expenses, is \$26,550.00.
- Umpqua Bank Accounts: \$2,602.18 in operating account and \$53,293.75 in reserve account, Totaling = \$55,895.93
- Accounts receivable stands at -\$2,625 = \$3,223 is paid in advance and \$598 is overdue.
- There have been no expenses to date for the current year.
- Form 1120-H has been filed with the IRS.
- ****REMINDER: HOA DUES HAVE INCREASED BY \$5.00 AS OF JANUARY 2020; PLEASE ADJUST YOUR PAYMENTS ACCORDINGLY. THANK YOU!**

NEW BUSINESS:

- Please remove Christmas Lights/Decorations from the outside of your homes by the end of February.
- Spring cleanup this year is scheduled for May. Details to follow.
- The board will be planning a summer block party – look for more details here in the minutes as well as on our Facebook page (Sunrise Place HOA).
- Come to the next HOA meeting on March 19th for a chance to win a Starbucks raffle basket! See time and place below.
- Please be aware a homeowner on 80th Street had one of their packages stolen from in front of their door. Be on the lookout for Porch Pirates!

OLD BUSINESS:

- Gutter Cleaning/Roofs: The board is looking at new companies to bid on maintenance of roof and gutters. We will have 4 Sons finish out their contract this year.
- Internal Controls:
 - The board is implementing dual signatories on checks that are \$1,000 or over;

- Umpqua Bank is requiring that April Delaney and Marge Swearer appear together to implement this change.
- Michelle Gorham and Joanie Taylor will have read over authority only on the bank accounts.
- The landscaping contract for 2020 has been signed and returned to Frontier Landscape Company.
- The board is working on tree replacement at the corner of 80th and 35th.
- Emails regarding upcoming painting and pressure washing have gone out to 11 of 15 homeowners;
 - The following owners have not provided email contact information and will require other means of delivery: 3620 NE 81st Circle, 3417 NE 80th Street, 3603 NE 80th Street, and 3605 NE 80th Street.
- April Delaney will be following up with the homeowners on the north side of 80th Street for completion of their painting. We are requiring that these homes be completed by the end of Spring.
- Be sure to join the HOA Facebook group (<https://www.facebook.com/groups/1739876899651058/> or search for Sunrise Place HOA). Community announcements will be posted to this group.

****All homeowners are reminded to respect other people's property. Please make sure your renters do the same.**

*****All homeowners are reminded to pick up after your pets. Please pick up dog poop off of lawns and dispose of it properly. Please make sure that your renters are aware of this policy.**

******PLEASE NOTE: Some homes are under video surveillance.**

NEXT MEETING:

Date: March 19, 2020

Time: 7:00 p.m.

Location: Hosted by Roger and Kris Nowicki
8104 NE 35th Avenue

Michelle Gorham
Secretary
2/21/2020